

2025 - 2026 SCB VOLUNTEER REIMBURSEMENT POLICY

Running a successful season would not be possible without the help of our volunteers!

Let's make sure you are able to receive credit for your invaluable help throughout the season. Please be sure you are following the below guidelines to ensure processing.

- Each volunteer must sign up using our ***Track It Forward*** portal.
 - Once registered you can create your account to sign up for events, track your total hours and designate friends or family members to assist with volunteer time slots on your behalf
- Those who do not register and correctly apply their time to their player risk losing credit for those hours.
- **All volunteers MUST check in and check out, failing to do so may result in loss of volunteer credit for hours worked.**
- All volunteers must be over the age of 18 to sign up
- High school students who sign up for community service hours must be pre-approved by their designated High School prior to working their hours
- High school community service hours **DO NOT** count towards family volunteer hour credit.

It is the responsibility of the registered parent to ensure these guidelines are followed. Those that do not follow these guidelines, risk losing their volunteer reimbursement at the end of the season. There will be no exceptions.

If you should need assistance signing up, tracking hours, or have questions on this process please contact our Volunteer Coordinator, Alexa Ziranda.

VOLUNTEER HOUR BREAKDOWN:

8 Hour Minimum - for 1 participant

+5 Additional hours - for each additional participant

** \$100 reimbursement per participant will be disbursed if all guidelines have been met.

PARENT ACKNOWLEDGEMENT

I, _____, have read and agree to the terms above. I acknowledge that it is my responsibility to ensure all guidelines are followed in order to ensure my reimbursement is disbursed at the end of the season. Failing to do so will result in loss in my reimbursement opportunity.

Parent Name / Signature

Date

PLEASE LIST ALL ATHLETE NAMES & DIVISIONS BELOW: